

To

Managing Committee

Jal vldyut Cooperative Group Housing Society Ltd.

Sector 21 C, Part III, Faridabad.

Dear sirs

1. I have already taken the insurance of my flat and a copy of insurance policy is enclosed.

Or

I have not taken the insurance of my flat.

2. I have already executed the conveyance deed of my flat and a copy of the same is enclosed.

Or

I have not executed the Conveyance deed of my flat

(Strike out whichever is not applicable.

Yours Sincerely,

Dated:

Name

Flat No.

To

Managing Committee

Jal Vidyut Cooperative Group Housing Society Ltd.

Sector 21 C, Part III, Faridabad.

Dear Sirs

This is to confirm that I and members of my family including any regular visitor are not using the lift facility and do not propose to use it in foreseeable future. As such no maintenance charges may be claimed from me.

Yours Sincerely,

Dated:

Name

Flat No.

(To be given by residents of first floor only)